

THE NDA NORTH HIGHLAND REGENERATION FUND

MINUTES of the **11th** Board Meeting of the above named Company held at the NDA office, Freswick House, Forss on the 9th November 2007 at 09.00.

PRESENT: John Thurso, MP (Chairman)
John Farquhar, NDA
Neil Robertson, New Park Management
David Flear, Highland Council
Carroll Buxton, CASE

IN ATTENDANCE: Derrick Milnes, Dounreay Stakeholder Group
Elizabeth Stephenson, NDA (Secretary)

APOLOGIES: Prof. John Fyfe, Independent

1 CONFLICT OF INTEREST

There were no conflicts of interest to record.

2 MINUTES OF THE PREVIOUS MEETING

The minutes of the Board Meetings from 21 September 2007 and 4 October 2007 and the Annual General Meeting on 4 October 2007 were agreed and will be signed by the Chair in due course.

3 MATTERS AND ACTIONS ARISING

3.1 The updated Action List is attached.

3.2 NR confirmed the domain name is registered in the NDA name at the Forss office address. The NDA will be automatically notified prior to the renewal date.

4 FINANCE

4.1 NR reviewed the Operating Statement and Cash Flow Statement handed out and the Board reviewed the figures.

5 REVIEW OF PROJECTS AND ENQUIRIES

5.1 NR noted there was a lot of movement at the moment. He updated the Board on the Bushcraft Survival Magazine application. The Board discussed the application and agreed it was a good opportunity in principle but NR was to satisfy further details prior to formal agreement by the Board.

5.2 The Board discussed further progress on various applications.

6 CONFIRMATION OF APPROVED PROJECTS

6.1 There were no decisions to make at the meeting.

7 STRATEGY DISCUSSION

- 7.1 The NDA Socio-Economic Committee has approved further funding to NHRF in principle but have asked for further information. JF has drafted comments in response to the request for further information. The Board discussed the requirements and whether it was possible to comply with them. The response is needed by Monday 12 November.
- 7.2 JF provided a spreadsheet to show what happens if no additional funding is received from the NDA and what happens with NDA funding, which the Board reviewed and commented on.
- 7.3 The Board discussed whether the NHRF should be time-limited. In ten years time, it will be known whether the NHRF has been a success or a failure. The Board agreed in principle that NHRF should be for a specific time period and at the end of that period, the Socio-Economic Committee should be given an option on whether the NHRF should continue.

8 RISK MANAGEMENT

- 8.1 There was no update on risk management at this meeting.

9 AOB

- 9.1 NR updated the Board on his meeting with representatives of various funding organisations and other figures in the socio-economic field.
- 9.2 JF noted the excellent progress with the Marine Energy Board and that two project managers are being recruited to review strategic issues and the maximisation of marine energy in the area.
- 9.3 JF noted the National Nuclear Archive (NNA) has secured NDA funding for the next three years. He showed the Board the plan of the building and location for the NNA.
- 9.4 JF provided an update on other funding provided by the NDA Socio-Economic Committee.
- 9.5 NR noted that another authorised signatory was needed for NHRF. The Board resolved that Randall Bargelt (NDA Programme Director at Dounreay) shall become an authorised signatory for NHRF.

There was no other business and the meeting was closed.

The next meeting is to be arranged for January 2008.